

**AGENDA REQUEST**  
**Planning Board**

*It is the policy of the Town of Maggie Valley to request to be put on the agenda by noon on the Thursday before the second Monday of each month's regularly scheduled Board Meeting.*

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Representing: \_\_\_\_\_

Meeting Date  
Requested: \_\_\_\_\_

Subject: \_\_\_\_\_

Summery of Information or request:

---

---

---

---

Signature \_\_\_\_\_

Attachments:    Yes \_\_\_\_\_    No \_\_\_\_\_

This form should be completed and returned to the Town Clerk within the time specified. All relevant information and documentation should be attached.

